

# St. George

## Community Consolidated School District No. 258

5200 East Center Street - Bourbonnais, Illinois 60914

Phone (815) 802-3102 / Fax (815) 939-0824

### SUPERINTENDENT OF SCHOOLS

Helen Boehrsen

### BOARD OF EDUCATION

Darrell Pendleton, President  
Thomas Yuska, Vice-President  
Addison Goering, Secretary  
LaDawn Armstrong, Member  
Paula Dykstra, Member  
Ryan Cox, Member  
Kathy Fouts, Member

## Minutes of the Regular Board of Education Meeting November 26, 2018

Meeting was Called to Order at 6:34 p.m. by President, Darrell Pendleton.

Present at **Roll Call**: Pendleton, Goering, Dykstra, Armstrong, Fouts.

Absent: Yuska, Cox.

A quorum was present.

Individuals present at **Roll Call** other than Board of Education members:

Helen Boehrsen, Superintendent; John Grill, Comptroller; Jason Johnson, Treasurer; Christine Johnston, Principal; Bryan Wells, Assistant Principal/Athletic Director; Rhonda Stegall, Board Recording Secretary; Diane Stedman-Martin, Teacher/Union President; Sara MacGilvray, 3<sup>rd</sup> Grade Teacher; and Kristin Rottmann, 3<sup>rd</sup> Grade Teacher.

**Additional Agenda Items:** None.

### **Introduction of Guests and Comments**

The 2018 IESA Cross Country State Qualifying Girls Team and Boys Individual State Qualifiers were recognized. Coach Addison Goering introduced the team members that were present and thanked everyone for their support of the St. George School Cross Country Team. On behalf of the Board, Mr. Pendleton congratulated the Cross Country Team and Coaching Staff for their accomplishments this season.

Jason Johnson presented the Treasurer's Report. Additional financial information was given to the Board including:

- Activity Account
- Cash Receipts
- Imprest Account
- Monthly Expenditures
- Credit Card Statement

Mrs. Fouts made a motion to approve the **Consent Agenda** which included:

- Minutes from the Regular Board Meeting on October 18, 2018
- Financial Reports
- Monthly Expenditures

Mrs. Armstrong seconded the motion.

Yeas: Pendleton, Goering, Dykstra, Armstrong, Fouts.

Nays: None.

Absent: Yuska, Cox.

Motion passed.

## Administrative and Board Committee Reports

### Superintendent Report – Superintendent Boehrsen

Ms. Boehrsen informed the Board that later in the meeting, they would be asked to approve a facility study which would examine how the school is currently using space, if additional space is needed, what needs to be replaced or updated in the school, safety concerns/issues, and much more. She explained that the Master Facility Planning is only a piece of a whole picture that is needed and that a survey of parents and faculty/staff would be beneficial. Discussion followed. The Board informed Ms. Boehrsen that it is in favor of surveying parents and faculty/staff. The Board also noted that it would be beneficial to include community members when focus groups are created for master facility planning.

Ms. Boehrsen presented the Board with information regarding Policy 7:70 Attendance and Truancy. She explained that St. George School is following Illinois Law (School Code). Illinois Law (School Code) provides only eight (8) reasons for an excused absence from school and that, by Illinois Law, all other reasons for absences (including vacations) are unexcused absences. Ms. Boehrsen noted that St. George School recently sent a letter to parents and guardians with important information regarding unexcused absences and that there is a misconception among some that the letter was about money. Ms. Boehrsen stated that St. George School receives funding based on enrollment and twenty-three (23) other demographic items, not attendance. She explained the many ways in which good student attendance is vital to a student's success and St. George School's focus on promoting a culture of good attendance.

### Principal – Christine Johnston

Mrs. Johnston informed the Board that the Barnes and Noble Band Fundraiser will be held on December 8<sup>th</sup> and the Winter Concert will be held on December 12<sup>th</sup>. She noted that the PARCC Breakfast will be held on December 20<sup>th</sup> at 8:30 AM and that invitations would be sent later this week.

Mrs. Johnston informed the Board that Coding Activities will be held December 3<sup>rd</sup> – 9<sup>th</sup>. She added that some coding activities are currently being led by Megan Langenhorst, P.E. Teacher, during E&I time.

### Assistant Principal – Bryan Wells

Mr. Wells informed the Board that the 7<sup>th</sup> Grade Girls Basketball Team ended the regular season 14-3 but was defeated in the post-season. He added that the 8<sup>th</sup> Grade Girls Basketball Team is also undefeated and begins post-season play on November 27<sup>th</sup>. Mr. Wells noted that the recent Round Robin Tournament was successful.

Mr. Wells informed the Board that St. George School is now an A.L.I.C.E. Certified Organization. He added that A.L.I.C.E. has been added to the school's Emergency Operation Plan. Mr. Wells also mentioned that the school will soon begin to work on its A.L.I.C.E. recertification.

### Committee Reports

KASEC: Ms. Boehrsen stated that routine business was conducted at the November meeting.  
Building: Ms. Boehrsen informed the Board that only one (1) bid was received for the parking lot snow removal and it was from ACME Parking Lot Service. She gave an update regarding the parking lot project. She noted that borings were recently made in the parking lot, it was surveyed, and the architect is currently working on the drawings so that the project can go out for bids.  
Other: Mr. Pendleton invited the Board to share information from the recent Triple I Conference they attended November 15-18, 2018 in Chicago.

## Discussion and Possible Action Items

### A. Present 2018 Illinois School Report Card – **INFORMATIONAL**

Ms. Boehrsen gave an overview of the 2018 Illinois School Report Card. She noted that there was a 9% drop in scores (mostly in math). Ms. Boehrsen stated that the school has been using a new math series and scores sometimes drop due to an implementation dip. Scores usually improve within a year or two. The school has been working on improvements since it received preliminary Illinois School Report Card information in August.

Ms. Boehrsen informed the Board that St. George School received a Summative Designation of Commendable. She proudly noted that the special education students have grown tremendously. Ms. Boehrsen explained that St. George School strives to add value to each student and growth shows that.

### B. Present Tentative Tax Levy Resolution – **INFORMATIONAL**

Mr. Grill gave an overview of the Tentative Tax Levy which included property tax terms, tax rate comparisons, historical data, the 2018 Aggregate Levy Proposal, and homeowner impact. He stated that the expected tax increase attributable to St. George CCSD No. 258 is \$74 for a \$200,000 home.

### C. Set time and date for Cost Cap Waiver Hearing for December 20, 2018 at 6:20 p.m. – **ACTION**

Motion was made by Mrs. Armstrong to set the time and date for the Cost Cap Waiver Hearing for December 20, 2018 at 6:20 p.m. Mrs. Fouts seconded the motion.

Yeas: Pendleton, Goering, Dykstra, Armstrong, Fouts.

Nays: None.

Absent: Yuska, Cox.

Motion passed.

### D. Approve Acme Parking Lot Service to provide Snow Removal Services for the 2018-2019 Season – **ACTION**

Motion was made by Mr. Goering to approve Acme Parking Lot Service to provide Snow Removal Services for the 2018-2019 season as presented. Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Goering, Dykstra, Armstrong, Fouts.

Nays: None.

Absent: Yuska, Cox.

Motion passed.

### E. Approve Contract with Tria Architecture for Master Facility Planning – **ACTION**

Motion was made by Mrs. Fouts to approve the contract with Tria Architecture for Master Facility Planning as presented. Mr. Goering seconded the motion.

Yeas: Pendleton, Goering, Dykstra, Armstrong, Fouts.

Nays: None.

Absent: Yuska, Cox.

Motion passed.

F. Approve Resolution to Dispose of Broken Student Desks – **ACTION**

Motion was made by Mrs. Fouts to approve the Resolution to Dispose of Broken Student Desks. Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Goering, Dykstra, Armstrong, Fouts.

Nays: None.

Absent: Yuska, Cox.

Motion passed.

**Communication / Informational**

- Board Communications
  - Mr. Pendleton noted that the Holiday Luncheon for All Staff Members and Board Members will be held on December 13, 2018 from 10:30 AM – 1:00 PM.
- Board Highlights
- Student Enrollment
- School Improvement Day Agenda from November 19, 2018
- Teacher Institute Day Agenda from November 20, 2018
  - Ms. Boehrsen noted that as part of the Teacher Institute Day, the faculty and staff visited the school's emergency reunification site so that they would be familiar with the facility in the event an emergency arises.

**Closed Session**

Motion was made by Mrs. Fouts to enter Closed Session at 8:10 p.m. for the purposes of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. – 5 ILCS 120/2(c)(1).
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. – 5 ILCS 120/2(c)(11).

Mr. Goering seconded the motion.

Yeas: Pendleton, Goering, Dykstra, Armstrong, Fouts.

Nays: None.

Absent: Yuska, Cox.

Motion passed.

Mrs. Armstrong made a motion to return to open session at 8:59 p.m. Mrs. Fouts seconded the motion.

Yeas: Pendleton, Goering, Dykstra, Armstrong, Fouts.

Nays: None.

Absent: Yuska, Cox.

Motion passed.

## Action Items

### A. Approve Closed Session Minutes from November 26, 2018

Mrs. Fouts made the motion to approve the Closed Session Minutes from November 26, 2018.  
Mrs. Armstrong seconded the motion.

Yeas: All.  
Nays: None.  
Absent: Yuska, Cox.  
Motion passed.

### B. Approve Employment of Non-Certified Staff for FY 2018-2019

Mr. Goering made the motion to approve the employment of Krystal Hebert as a Part-Time Custodian at a rate of \$11.74 per hour for FY 2018-2019. Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Goering, Dykstra, Armstrong, Fouts.  
Nays: None.  
Absent: Yuska, Cox.  
Motion passed.

Mrs. Armstrong made the motion to approve the employment of Kathryn Simone as a Cafeteria Server at a rate of \$10.78 per hour for FY 2018-2019. Mrs. Fouts seconded the motion.

Yeas: Pendleton, Goering, Dykstra, Armstrong, Fouts.  
Nays: None.  
Absent: Yuska, Cox.  
Motion passed.

Mrs. Armstrong made the motion to adjourn at 9:02 p.m. Mrs. Dykstra seconded the motion.

Yeas: All.  
Nays: None.  
Absent: Yuska, Cox.  
Motion passed.

  
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Darrell Pendleton, President

  
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Addison Goering, Secretary